

# Library Membership 2013

## I. Patron Registration and Library Card Procedures

**A. Every patron over the age of 18, shall present at least one form of acceptable, current and valid identification (ID). Children 5 years or older must either be accompanied by a parent/guardian with valid ID or, if application is sent home with child, application must be returned with parent/guardian signature.**

**B. Any one of the following documents may be used as valid ID or proof of address:**

1. State-issued Driver's License.
2. Identification card issued by a state agency or student identification card.  
NJMVC (New Jersey Motor Vehicle Commission) Non-Driver Photo ID preferred.
3. Current Municipal tax bill.
4. Current utility bill (gas, water or electric)
5. Current rental lease, deed or HUD-1 Settlement Statement

**C. All Pitman residents are entitled to a free membership**

1. Cards are issued for two years
2. Adult—Pitman Resident age 18 or over.
3. Juvenile—ages 5-17 --may obtain a library card.
4. Parents or legal guardian must sign application—including permission for Internet and Video Media privileges
5. Card can be sent home with child for signature of adult
6. Homebound
  - b) A resident of Pitman Manor or the Community who is unable to come to library.

c) Is given an extended loan period and amnesty from fines.

**II. The following non-Pitman residents are entitled to a free membership for one year if they do not reside in a LOGIN community:**

**A. Patrons who own property and pay taxes to the Borough of Pitman.**

**B. Personnel of Pitman schools, public and private.**

1. They should present ID card, pay stub or letter from the school as proof of employment.

**C. All Borough employees except "seasonal" employees**

**D.. The business owner of a business located in Pitman.**

1. They must show proof of ownership of the business.

**E. Works-in-town**

1. Applicants must present ID and a letter from his/her employer verifying employment.

**F.. Senior Citizens age 65 and over.**

**G. Juveniles who attend school in Pitman as a tuition student or visits or lives part-time with a non custodial parent who lives in Pitman.**

### **III. Cost of Library Cards**

#### ***G. Replacement card:***

1. First replacement - \$2.00
2. Second replacement - \$5.00
3. Subsequent replacement - \$10.00